**Ongoing Volunteer FAQ**

**How do I volunteer on an Ongoing basis?**

Please fill out the volunteer application form. Volunteer engagement staff will reach out to you with the subsequent steps.

**What volunteer opportunities are open at S:US currently?**

Check out our Idealist volunteer page here! This is not an exhaustive list of all potential volunteer opportunities at S:US, so please reach out to volunteer@sus.org for more information.

**How much time do I need to give?**

Time commitment requirements are dependent on the type of volunteer position. The frequency of service (weekly, biweekly, or monthly) is determined by a program's needs and volunteers' availability.

For teaching positions, volunteers should be available for a minimum of two hours per shift. Classes are generally an hour long, with about thirty minutes of preparation before and after the class.

Other roles, such as administrative, urban farms, or one-on-one aids, require a minimum of 4 hours per shift.

**What does the application process look like? (Timeline)**

It may take 4-10 weeks before you can start volunteering.

*Position Research*

Check out our open positions on our Idealist volunteer page. We are always adding new volunteer opportunities, so please feel free to continue your application even if you don't currently see a position that feels like the right fit.

*Volunteer Application*

Basic information about you and your interests in volunteering are requested.

*Interview*

The interview is usually held online on Teams. It may take between 15 to 45 minutes based on how many details were included in your application and resume.

*On-Boarding*

Within 3-7 days, the Human Resources Talent Acquisition (HR TA) team will reach out to you with paperwork for a background check, education check, fingerprinting appointment, reference check, and employment verification. Prompt submission of all paperwork completely allows the TA team to send it to the relevant city and state agencies. Feel free to reach out to your volunteer coordinator or your TA representative if you have any questions about onboarding. It will take 2-4 weeks for the relevant city and state agencies to provide clearance for you to start volunteering.

*Orientation Visit*

You, the volunteer coordination staff, and the relevant program staff will meet at the program location to discuss the expectations and responsibilities, your schedule, and tour the program space. Volunteer coordination staff will also give you an orientation that includes the S:US mission, code of conduct, and safety training. This may take between 1 to 2 hours.

**I've submitted my application and/or expressed interest but haven't heard back from S:US. What should I do?**

You should have heard back from us within 10 days. If you are still waiting to hear back, email us as we value all our volunteers and are excited to hear more about your volunteer interest.

**What does on-boarding look like?**

On-boarding typically takes 4-6 weeks. It involves a background check, education check, fingerprinting appointment, reference check, and employment verification. The exact length depends on how quickly you complete your paperwork and on the legal requirements set by city and state agencies for your program.

We require all ongoing volunteers to undergo on-boarding because they interact with confidential information or work directly with people served. To ensure the safety of our people served and their personal information, we treat volunteers in the same respect as employees at S:US.

**Do I need to provide references in my volunteer application?**

We require two references to serve as character witnesses. They can be anyone who can speak reliably about you such as a classmate, supervisor, neighbor, friend, or professor.

**Will I be paid?**

You will not receive financial compensation for your time spent volunteering at S:US. If you are interested in paid positions at S:US, please check out our open job positions.